REGISTER of ASSETS HELD BY U3A VALL DEL POP GROUPS

Name of Group:	
The purpose of the Group Asset Register is to record the assets used by the Group. This information is required for: o Identifying the existence of assets and controlling their stewardship o Recording the value of assets owned by Group Members and U3A organisation o Identifying assets to be returned to the U3A organisation in the event that the Group disbands. o Identifying potential assets available to a new Group. Number of Date Purchased Cost Value Location Cost Value Location Cost Value Location Cost Value Location Cost Cost Value Location Cost	
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Assets Description Number of Items Date Purchased Original Cost Purchased Estimated Value Physical Location	
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U3A ORGANISATION OWNERSHIP	
GROUP MEMBERS OWNERSHIP	
Comments by Group Leader:	
Signed: Date:	
Comments by Groups Co-ordinator:	
Signed:	
Date:	

Do not include item(s) with a useful life of less than one year or where the purchase cost was under €50

(December 2016)