



Goodwill Team

Terms of Reference

Role/purpose

The Goodwill team is the fundraising arm of the u3a Vall del Pop. It supports local charities and other voluntary organisations through the holding of a variety of events and fund-raising opportunities, both within u3a meetings and externally.

The priority is to support registered charities within the Vall del Pop and local surrounding areas and subsequently other charities and organisations as approved by the Goodwill team. Support may be in the form of goods, services or cash, as deemed appropriate by the team.

The Goodwill Team will also promote the u3a within the local community by participating in local events and supporting local charities and organisations.

The Goodwill team will organise fund raising events for the enjoyment of u3a members and work closely with other u3a teams such as Travel and Entertainment or Friendship and Support to deliver shared activities.

Membership/team

The team will consist of a chairperson and members committed to delivering the purpose of the Goodwill team on an ongoing basis.

All members of the team must be current u3a Vall del Pop members. New members are welcome.

Decisions and approvals will be made by consensus where possible. The chairperson will have the final power of approval where there is no consensus.

Roles and responsibilities

The main roles and responsibilities of the team members are to:

- Plan, organise and support fundraising activities as part of the team and contribute to delivery.
- Communicate with and foster good relationships with u3a members, other teams, local organisations and charities, in order to promote our activities and purpose.
- Attend meetings as required to effectively plan and deliver team objectives.
- Share tasks and responsibilities amongst all team members.
- Report to u3a members total sums raised and explain how and to whom funds are shared amongst charitable recipients.
- Report funds raised, expenditure and donations to the u3a Treasurer and auditor.

These terms of reference may be amended from time to time, after consultation with and agreement by team members.

The latest terms of reference will be made available to other u3a members through the website.

Last reviewed July 2024

Date of next review July 2026